eCare

Digital solutions for frailty prevention in old adults

Pre-Commercial Procurement (PCP)

Tender Document 6 (TD6)

Annexes

Deadline to submit an offer:

15th September 2021, at 12:00 midday (CET)

Important notice: This Request for Tenders is composed by a set of documents listed hereafter:

- TD1 – Request for Tenders
- TD2 – Challenge Brief
- TD3 – Tender forms
- TD4 – Framework agreement
- TD5 – Specific contract template for phase 1
- TD6 – Annexes

All documents available on *https://ecare-pcp.eu/* website.

TABLE OF CONTENTS

1 Preface 4

2 Attachments 6

2.1 Subcontractor information 6

2.2 Subcontractor declaration 7

2.3 Single Tenderer Power of Attorney 8

2.4 Lead Tenderer Power of Attorney 9

1 Preface

The current Tender Document 6 is presenting the different mandatory and optional attachments that the eCare PCP tender is requiring to tenderers interested in submitting an offer.

The templates of the "Subcontractor information", "Subcontractor Declaration", "Single tenderer power of attorney" and "Lead tenderer power of attorney" are provided here.

- **Attachment Subcontractor information** (**optional**; completed only if you are involving subcontractors)
    - To be completed with the information of the subcontractors involved in your Tender.
    - After completing the information, you should convert the template in a PDF document and upload it in the corresponding section of the Qualification envelope.
- **Attachment Subcontractor declaration** (**mandatory** for Single Tenderer and Lead Tenderer)
    - This template should be completed by each of the subcontractors involved in your tender.
    - Please, duplicate the information for each subcontractor involve in your offer.
    - After completing the information required in the template, each subcontractor must manually sign the Subcontractor declaration.
    - Finally, the Single Tender and / or Lead Tenderer should convert the completed and signed *Subcontractors Declaration* in a joint PDF document, containing the declarations of all subcontractors involved.
    - This joint Subcontractors Declaration PDF document must be electronically signed by the Single / Lead Tenderer and must be uploaded in the corresponding section of the Qualification envelope.
- **Attachment Single Tenderer power of** attorney (**mandatory** in case of offer presented by one entity without a consortium)
    - This template should be completed only if you are a Single Tenderer (presenting the offer without a consortium)
    - After completing the information required in the template, you should convert the Single Tenderer power of attorney in a PDF document.
    - Finally, you must electronically sign the document and upload in the corresponding section of the Qualification envelope.
- **Attachment Lead Tenderer power of attorney** (**mandatory** in case of Consortium Tender)
    - This template should be completed only if you are a Lead Tenderer (presenting the offer with a consortium).
    - It should be completed by each of the members of your consortium. For this reason, you should duplicate the same structure for each member of the consortium.
    - After completing the information required in the template, each member of the consortium must manually sign their *Lead Tenderer power of attorney* document.
    - Finally, the Lead Tenderer should convert the completed and signed *Lead Tenderer power of attorney* documents in a joint PDF document.

- This joint *Lead Tenderer power of attorney* PDF document must be electronically signed by the Lead Tenderer and must be uploaded in the corresponding section of the Qualification envelope.

2 Attachments

2.1 Subcontractor information

The Single / Lead Tenderer present below the list the subcontractors who will be engaged to perform part of the services:

	Name of the Legal Entity	**Services to be performed** ***(indicate the % of subcontracted services and a brief description)***	**VAT Number** *(if applicable)*	**Contact Person Name**	**E-mail**	**Nationality**
Subcontractor 1						
Subcontractor 2						

Add as many rows as you need.

2.2 Subcontractor declaration

SUBCONTRACTOR [No of subcontractor]

I, the undersigned [*insert name of the signatory of this form*), (*position*) of (*full name of the entity to be subcontracted/person to be subcontracted*], with a registered office at [*full address*] and VAT number [*official VAT number*] declare that:

a) [Full name of the entity to be subcontracted/person to be subcontracted] is fully aware of the Tender Documents, especially those enumerated in Section '2.7 IPR Issues' – 'Declaration of pre-existing rights' of the 'TD1 - Request for Tenders' document related to IPRs, and of the tender submitted by [full name of the Single Tenderer or the Lead Tenderer in the case of a Consortium];

b) [Full name of the entity to be subcontracted/person to be subcontracted] possess (es) the necessary resources (human, financial, technical) with no time restrictions to fulfil its obligations arising from the awarded contracts.

Subcontractor [No of subcontractor]	
Name of Authorised Signatory	
Function	
Signatory	
Date	

Duplicate the template (for each of the subcontractors)

2.3 Single Tenderer Power of Attorney

I, the undersigned, [insert name of the signatory of this form], [position], confirm by completing this document that I have the legal capacity required to act on behalf of my company, [full name of the entity].

This power of attorney gives me the authority to prepare, sign and submit the eCare tender on behalf of my company.

2.4 Lead Tenderer Power of Attorney

I, the undersigned, [insert name of the signatory of this form], [position], having the legal capacity required to act on behalf of his/her company, [full name of the entity].

HEREBY AGREES TO THE FOLLOWING:

1) To submit a tender as a member of the Consortium, led by [name of the Lead Tenderer], in accordance with the conditions specified in the Tender documents to which this power of attorney is attached.

2) If eCare Lead Procurer, Azienda Sanitaria Locale Benevento (ASL BN), awards the Contracts to our Consortium, as a member of the Consortium I will be a cosignatory of the contracts in accordance with the following conditions:

   a) As a member of the Consortium, I am liable towards ASL BN for the performance of the Contracts.

   b) As a member of the Consortium, I shall comply with the terms and conditions of the Contracts.

3) As a member of the Consortium, I grant to the Lead Tenderer the power to act on my behalf in the submission of the Tender and conclusion of the Contracts.

4) As a member of the Consortium, I have examined and I accept without reserve or restriction the entire contents of the Tender documents for the Tender procedure in the framework of the eCare project, especially those enumerated in Section '2.7 IPR Issues' – 'Declaration of pre-existing rights' of the 'TD1 - Request for Tenders' document related to IPRs, and of the tender submitted by (full name of the Single Tenderer or the Lead Tenderer in the case of a Consortium).

5) As a member of the Consortium, I have examined and I possess the necessary resources (human, financial, technical) with no time restrictions to fulfil my obligations arising from the awarded contracts.

6) As a member of the Consortium, I am fully aware fully accept that any dispute arising out of, or in connection with, the tender procedure and the contracts shall be brought before the Administrative Court of Benevento, as set out in the Request for Tender (Section '5.7 Procedures of appeal' of the 'TD1 - Request for Tenders' document).

Any modification to the 'power of attorney' shall be subject to ASL BN's approval. This power of attorney shall expire when all of the contractual obligations of the Consortium towards ASL BN for the delivery of the services and/or supplies subject to the Contract have ceased to exist. The parties cannot terminate it before that date without the consent of ASL BN.

Consortium Member 1	
Name of Authorised Signatory	
Function	
Signatory	
Date	

Duplicate the template (for each of the consortium members)